

MINUTES
TENNESSEE HIGHER EDUCATION COMMISSION
Spring Quarterly Meeting
April 15, 2004, 1:30 p.m. CDT

The meeting was called to order by Chairman Jim Powell with the following Commission Members present:

Mr. Ransom Jones	Mr. Dale Sims
Ms. Debbie Koch	Mr. Kevin Teets
Mr. Omar Lopez	Ms. Katie Winchester
Mr. John Morgan	Dr. Brad Windley
Mr. Jim Powell	Ms. Eleanor Yoakum

Approval of Minutes, November 20, 2003 Meeting

Mr. Powell asked for a motion to approve the minutes of the January 29, 2004, Commission meeting. Dr. Brad Windley made the motion which was seconded by Mr. Dale Sims. The motion was duly adopted.

Adoption of Agenda

Mr. Powell called for a motion to adopt the agenda. The motion was made by Mr. Ransom Jones and seconded by Ms. Debby Koch. The motion was duly adopted.

Chairman's Report

Mr. Powell began his report by acknowledging the efforts of the Tennessee Board of Regents in reducing expenditures for its recent meeting at East Tennessee State University by over \$20,000. He encouraged Chancellor Charles Manning to continue with these cost saving measures.

Mr. Powell reported on the success of the work session held earlier in the day and noted that although all agenda items were not covered, each of the major topics were addressed. He further apprised the Commission of the formation of an ad hoc committee whose purpose is to become more informed on the nature of work performed by the Commission staff. The committee is chaired by Ms. Katie Winchester and also includes General Wendell Gilbert and Mr. Jones. After an initial meeting with staff in Nashville, Mr. Powell indicated that subsequent meetings would be held monthly via telephone conferences in the same fashion as the regular monthly committee meetings.

Executive Director's Report

Dr. Richard Rhoda began his report by welcoming president emeriti, Dr. Roy Nicks and Dr. Angelo Volpe to the meeting and expressed his appreciation for their assistance throughout the year.

Dr. Rhoda next introduced two new staff members that have joined the Commission staff to assist with lottery scholarship analysis. Mr. Chris Brewer, Director of Student Information Systems and Mr. Chris McDavid, Associate Director of Student Information Systems, join Mr. Richard Tucker Associate Director of Assessment and Evaluation in this area of the Commission's responsibilities that are under the direction of Dr. Brian Noland. Also recognized was Dr. Rholanda White-Moore who has served the Commission as one of the Maxine Smith Fellows through the Board of Regents. Dr. Rhoda recognized her for the outstanding assistance she has provided over the last year.

Dr. Rhoda also recognized Ms. Jeri Rampy and Mr. Karl Kruger who redesigned the Commission website, which is now on-line.

Next Dr. Rhoda directed the Commission members' attention to two documents before them. The first was a conflict of interest form that he encouraged each member to complete and return to staff at the end of the meeting. Additionally, he referenced a document entitled "Programs Administered by the Higher Education Commission" that outlines the statutory and other responsibilities of the Commission.

Finally, Dr. Rhoda expressed the resolve of the staff in the further development of the new master plan and revision of the funding formula, which Dr. Noland would address later in the meeting.

Systems' Reports

Tennessee Board of Regents

Dr. Charles Manning, Chancellor of the Tennessee Board of Regents, was recognized. Chancellor Manning began by thanking Mr. Powell and Dr. Rhoda for attending the annual Tennessee Technology Center Awards Program held the previous evening.

Chancellor Manning reviewed with the Commission two processes underway aimed at improving services provided by the TBR and how those services are provided. The first are the academic audits being conducted within the TBR system that are performed for the purpose of ensuring the quality of programs. Secondly, he noted that TBR has begun its strategic planning process which will allow TBR to look at the core elements of what they do and which among competing interests are the most important to follow.

Finally, Chancellor Manning discussed the possibility of significantly increasing tuition at the technology centers over the next few years. This is being necessitated by the fact that traditionally state funds have

accounted for 80 percent of the Centers' funding. When reductions are made in state funding, the technology centers are, therefore, disproportionately affected. He expressed regret, yet indicated that the economics of the situation provided no alternative.

Mr. Powell deviated from the set agenda to enable Dr. Joe Johnson, Interim President of the University of Tennessee to make his presentation upon returning from a legislative meeting.

Academic Affairs

New Academic Programs

Dr. Linda Bradley, Associate Executive Director for Academic Affairs, presented information concerning two items. The first was a new emphasis for an existing center of excellence at the University of Tennessee Martin. The University of Tennessee Board of Trustees had previously endorsed a redesign of the Center of Excellence in Science and Mathematics Education to a Center of Excellence in Experiential Learning in Agricultural Sciences.

Dr. Windley moved to approve the recommendation and to encourage a review of all centers of excellence regarding their relevance. He stated the importance of each center to be as distinctive and functional as possible. The motion was seconded by Ms. Eleanor Yoakum, which was duly adopted.

Dr. Bradley next provided information on a new academic program Regents On-Line Degree Program, Master of Science in Nursing offered through the TBR. She noted that because of the special nature of this new program request, it is being considered outside of the regular cycle on new program approvals. She highlighted the more relevant points of the program, after which Ms. Yoakum made a motion to approve the program as presented. It was seconded by Ms. Winchester and duly adopted by the Commission.

Update on the Tennessee College of Public Health

Dr. Rhoda provided an update on the Tennessee College of Public Health. He reported that based on past discussions it was determined that there was a need for one person to take the lead in working with the various constituencies in seeing this idea come to fruition. It was determined that it would best be handled through the Commission and that Dr. Tom Samuels, recently retired from the University of Kentucky where he was largely responsible for that institutions college of public health, has been selected to lead this project. He advised the Commission that he would keep them, as well as UT and the TBR, apprised of developments in this process.

Postsecondary Education Authorization

Institutional Reauthorization, Temporary Authorization of New Institutions and Approval of New Programs Under the Postsecondary Authorization Act

Dr. Stephanie Bellard, Assistant Executive Director of Postsecondary Authorization presented the recommendation of staff and the Postsecondary Authorization Advisory Committee to grant reauthorization to existing institutions, temporary authorization to new institutions and approval of new programs. These are found in Attachment A to these minutes.

Dr. Bellard first presented the report on postsecondary institutions operating in Tennessee for the period July 1, 2003 through June 30, 2004, and their reauthorization status for the period July 1, 2004 through June 30, 2005. Dr. Bellard reported that were four schools were recommended for conditional authorization, 78 schools were recommended for temporary authorization, 232 schools were recommended for regular authorization, two schools that are pending schools a change of ownership, one seeking voluntary non-renewal of authorization, and five schools closed for a total of 323 institutions.

Dr. Bellard presented the recommendation of staff and the Postsecondary Education Authorization Advisory Committee to grant temporary authorization to the new institutions listed on the agenda. She also recommended approval of the new programs.

Dr. Windley moved to approve the recommendation of the Postsecondary Authorization staff and the Postsecondary Education Authorization Advisory Committee, and Mr. Jones seconded the motion. The motion was duly adopted.

Fiscal Affairs

Governor's Funding Recommendations for FY 2004-2005

Dr. Rhoda presented the Governor's \$1,079,480,000 funding recommendation for higher education. He pointed out that the reduction from the current year's base budget is less than one percent. In making the distribution of that reduction the Commission took total support into consideration to include tuition and other revenue sources. In addition, however, the fee generating entities within higher education will be required to fund a two percent salary increase. A one percent, one-time bonus will be funded with state appropriations. Dr. Rhoda also presented the \$77 million recommendation for capital maintenance and recommended \$141.8 million for capital outlay, which will fund the first 11 projects on the Commission's FY 2004-2005 priority list. He noted that a unique aspect of the recommendation will require a campus match of one-third of the project cost from non-state funding sources, although the details of the program have not been finalized.

Status Report on the Development of a New College and University Funding Formula

Dr. Rhoda reminded the Commission that beginning two years ago with the Plan of Action, the Commission pointed out the need to rethink the way in which higher education requests funding from the state. As a part of that process the Commission consulted with Mr. Dennis Jones, President, National Center for Higher Education Management Systems, to, among other things, propose a new set of institutional peers for each institution. Those recommendations were sent to the respective institutions for their reaction and input. Dr. Rhoda emphasized the point that the peer recommendations are not being endorsed, but are to be used as a vehicle to begin the discussion of the issue. He also indicated that the issue of peers and funding ties into the master planning process, as well as fee policy and financial aid issues, which was the next agenda item.

Policy, Planning and Research

Dr. Brian Noland, Associate Executive Director of Policy, Planning and Research, presented the Commission with a report on the progress toward the development of a master plan for higher education which will encompass both public and independent institutions. He announced that the project will be aided by a grant for the Western Interstate Commission for Higher Education (WICHE). The competitive grant process entitled "Changing Directions" envisioned providing funding to states with plans to coordinate tuition, fee and financial aid policies. Dr. Noland noted that this was a natural fit for Tennessee due to the Commission's previous work on the needs index analysis and the work Dennis Jones has done in Tennessee. He noted these factors help direct the state toward a comprehensive look at educational, economic and demographic conditions to make the best utilization of resources to meet the needs of diverse counties. Dr. Noland concluded by giving the Commission assurance that they would be kept informed of progress.

Minority Teacher Education Grant Awards

Mr. Powell called on Mr. William Arnold, Director of Interagency Grants and Research, to present the recommendations for the Minority Teacher Education Grants. Mr. Arnold noted that the advisory committee and staff recommended approval of the nine projects listed in the agenda item, which are included as Attachment B to these minutes. Discussion centered on the idea that the Commission should look to expand the scope of the program beyond African-Americans in view of the growing Hispanic population.

In a response to an inquiry, Mr. Arnold pointed out that this program targets non-traditional students and those not already in the teaching education programs. Dr. Windley moved to accept the recommendation to fund the nine programs, which was seconded by Mr. Omar Lopez. The motion was duly adopted.

Systems' Reports – Continued

Tennessee Student Assistance Corporation

Dr. Myron Oglesby-Pitts, Deputy Executive Director of the Tennessee Student Assistance Corporation, was in attendance for Mr. Michael Roberts, Executive Director. Mr. Powell formally introduced Dr. Oglesby-Pitts to the Commission and noted that her responsibilities include the implementation of the lottery scholarship program. Dr. Oglesby-Pitts provided the Commission with an update on the program. She indicated that FAFSA applications filed in 2004, which is also the lottery scholarship application, have increased by almost 60 percent over 2003, from 59,017 to 100,664. Dr. Oglesby-Pitts also expressed hope that \$150,000 would be added to the TSAC appropriation to fund the McWherter Scholars Program for 2004.

University of Tennessee

Dr. Joe Johnson, Interim President, University of Tennessee began his report by acknowledging the Commission for the valuable role it plays in the higher education system. He then gave an update on activity within the University of Tennessee System, including the creation of a Vice President for Academic Affairs position for the UT system. He announced that Dr. Robert Levy has been named to fill the position on an interim basis at least until a new president is selected. In a related matter, Dr. Johnson briefed the Commission on the status of the UT presidential search. Dr. Johnson concluded his remarks by outlining several success stories from the various campuses within the UT system.

Legislative Update

Mr. Will Burns, Associate Executive Director for Legal and Regulatory Affairs, provided the Commission with a brief update on the status of legislation impacting higher education and the Commission. His remarks focused mostly on the status of the pending legislation to extend the Commission under the state's sunset review process. He also provided the Commission with an update on various bills related to higher education governance and accountability.

Geier Status Report

Mr. Burns was then called upon to make a report on the status of the *Geier* lawsuit. He reported that since the last meeting, Judge Thomas Wiseman had recently ruled that the \$10 million originally allocated for the law school, had that come to fruition, should be used for the renovation of the downtown Williams Campus of Tennessee State University. The State Building Commission had just recently approved the use of the funds in this manner.

Administrative Items

THEC Policy O5.1 - Conflict of Interest Disclosure Policy for Commission Members, THEC Policy O5.2 - Conflict of Interest Disclosure Policy for Executive Staff

Next Mr. Burns was asked to review with the Commission the proposed changes to the Conflict of Interest policies. Mr. Burns provided an overview on the differences in the current policies and the proposed policies that was before them for approval. He indicated that the change is the result of a number of factors including statutory changes as well as an on-going process to update all Commission policies. Mr. Sims made the motion to adopt the revisions to the two policies and it was seconded by Ms. Yoakum. The motion was duly adopted.

Status of THEC Plan of Action

Dr. Rhoda gave a brief status report on active initiatives of the Commission' plan of action. He reviewed the history of the plan and the status of its various components. He asked Dr. Noland to brief the Commission on a proposal to revise enrollment caps that were in the initial plan of action.

Dr. Noland indicated that enrollment management was placed in the original Plan of Action due to the dire financial condition of the state. Therefore, the Plan of Action included enrollment ranges placed on first time freshmen at the four-year institutions that would be rewarded through the funding formula through FY 2005-2006. Dr. Noland noted that as a result of increased demand caused in part by the lottery scholarship program the original enrollment ranges should be adjusted upward in accordance with the table attached as Attachment C to these minutes.

Ms. Katie Winchester made the motion to approve the recommendation to adjust the enrollment ranges. Mr. Kevin Teets seconded the motion, which was duly adopted.

Chairman's Report – Continued

At the chair's request, Dr. Johnson introduced Dr. Loren Crabtree, Chancellor of the University of Tennessee Knoxville, to make a presentation on the UT/Battelle Partnership. Dr. Crabtree noted that the partnership to operate the Oak Ridge National Laboratory has been in place since 1999, has been a significant stimulus to research at the University, and has also resulted in significant economic development for the state. He noted that the relationship is largely responsible for the more that \$100 million in research grants awarded to the University in FY 2002-2003.

Dr. Crabtree also noted that UT-Battelle partnership has already developed into a world-class scientific computing facility, which will be greatly enhanced if the Department of Energy selects UT-Battelle to build the world's largest non-military computer. This will result in an initial grant of \$25 million. He indicated the Department was expected to make the award in the very near future.

Administrative Items - Continued

Summer Commission Meeting

Dr. Rhoda announced the Commission's Summer Quarterly meeting would be held on July 15, 2004. The time and location will be announced at a later date. He also indicated that there will be a called meeting of the Commission soon after the adjournment of the legislature for the purpose of making tuition and fee recommendations.

There being no further business, Mr. Powell declared the meeting adjourned.

Approved July 15, 2004:

James J. Powell, Sr.
Chairman

Debby Koch
Secretary

ATTACHMENT A

A. International Academy of Design & Technology Nashville TN

International Academy of Design and Technology of Nashville is located at One Bridgestone Park in Nashville, Tennessee. The school is a for-profit corporation accredited by the Accrediting Council of Independent Colleges and Schools (ACICS).

The school will offer six programs.

Program: Fashion Design
Credential Awarded: Bachelor of Fashion Design
Length of Program: 180 semester credit hours (36-months)

Program: Interior Design
Credential Awarded: Bachelor of Interior Design
Length of Program: 180 semester credit hours (36-months)

Program: Visual Communication
Credential Awarded: Bachelor of Visual Communication
Length of Program: 180 semester credit hours (36-months)

Program: Fashion Design
Credential Awarded: Associate of Applied Science
Length of Program: 90 semester credit hours (18-months)

Program: Interior Design
Credential Awarded: Associate of Applied Science
Length of Program: 90 semester credit hours (18-months)

Program: Visual Communication
Credential Awarded: Associate of Applied Science
Length of Program: 90 semester credit hours (18-months)

The school participates in Title IV funding.

B. MedVance Institute (Change of ownership) Cookeville TN

Change of Ownership:

MedVance Institute is located at 1025 Highway 111 in Cookeville, Tennessee. The institution is a for-profit organization that is accredited by the Council on Occupational Education (COE).

The institution was sold to KIMC Investments LLC on December 23, 2003.

The school will offer the following twelve programs already approved by THEC:

- | | |
|--|------------------------------|
| 1. Medical Laboratory Technology Science | Associate of Applied Science |
| 2. Radiologic Technology Science | Associate of Applied Science |
| 3. Medical Assistant | Diploma |
| 4. Medical Assistant with Limited X-Ray | Diploma |
| 5. Medical Coding Specialist | Diploma |
| 6. Medical Laboratory Technology | Diploma |
| 7. Medical Office Administration | Diploma |
| 8. Patient Care Technician | Diploma |
| 9. Patient Care Technician with Phlebotomy | Diploma |
| 10. Pharmacy Technician | Diploma |
| 11. Phlebotomy | Diploma |
| 12. Surgical Technologist | Diploma |

The school participates in Title IV funding.

C. New Dimensions Bible College

Memphis TN

New Dimensions Bible College is located at 3607 Frayser-Raleigh Road in Memphis, Tennessee. The school is a sole-proprietorship.

The school will offer one program.

Program:	Practical Ministry
Credential Awarded:	Diploma
Length of Program:	72 semester credit hours (24-months)

The school does not participate in Title IV funding.

Institutional Reauthorization (July 1, 2004 - June 30, 2005)

Institutions with Conditional Authorization (4)

Institution Names

Bluff City Christian College of Memphis
Massage Institute of Memphis
Transportation Training Center, Inc.
Transport Training Group

Institutions with Temporary Authorization (79)

Institution Names

All Saints Bible College
American Baptist College - Chattanooga
American Baptist College - Jackson
American Baptist College - Knoxville
American Graduate School of Management
American Red Cross - Knoxville
Career Creations Institute
Career Training Institute - Memphis
Career Training Institute - Nashville
Catalyst Training and Consulting, LLC
Central Michigan University - Chattanooga
Chattanooga Massage Institute
Columbia School of Broadcasting
Comp USA - Nashville
Crossroads Driver Training, LLC
Douglas Aviations
Draughons Jr. College - Murfreesboro
Drive-Train
DSC Training Academy
Fairleigh Dickinson University
First Class Truck Driver Training Center
Fountainhead College of Technology
Goodwill Industries of Middle Tennessee
Goodwill Industries-Knoxville Inc. Vocational Rehabilitation Employment,
Development & Assessment Center
Goodwill Industries-Knoxville Inc. Vocational Rehabilitation - Lafollette
Goodwill Industries-Knoxville Inc. Vocational Rehabilitation - Oak Ridge
Goodwill Industries-Knoxville Inc. Vocational Rehabilitation - Sevierville
Goodwill Industries-Knoxville Inc. Vocational Rehabilitation - Talbott
Health -Tech Institute of Memphis
Heartland Truck Driving Institute, LLC - Dyersburg
High Tech Institute - Memphis
Hiwassee Chapter, American Red Cross
International Sommelier Guild
ITT Technical Institute - IN - (On-Line)
Knoxville Area Urban League

Laine Professional Services
Literacy Education and Ability Program, The (LEAP)
Memphis Recording Academy, LLC
Memphis School of Allied Health & Commerce
Memphis Urban League
Miller-Motte Technical College - Chattanooga
Miller-Motte Technical College - Clarksville
NASCAR Technical Institute
Nashville Auto-Diesel College
National College of Business and Technology - Knoxville
National Educational Training Centers, LLC
National Hardwood Lumber Association
Network Edge, Inc.
New Horizons Computer Learning Center - Chattanooga
Oak Ridge Regional Training Corporation
Personal and Career Development Institute
Pontiac Business Institute - Whiteville
Reflections of Health School of Massage
Remington College - Nashville Campus
Sage Technical Services Truck Driving School
Smokey Mountain Trucking Institute
Southeast Pro Tools
Southeastern Career College - Thompson Lane
Southern Christian University - AL (On-Line)
Southern Christian University - Nashville
Strayer University - Memphis - Shelby Oaks Campus
Strayer University - VA (On-Line)
Strayer University - Memphis - Thousand Oaks Campus
Strayer University - Nashville
Supplemental Services Incorporated of TN - Chattanooga
Supplemental Services Incorporated of TN - Jackson
Troy State University
UCP/Memphis Works
University of Phoenix - Franklin
University of Phoenix - Memphis
Urban League of Greater Chattanooga
Vatterott College
Virginia College - Technical
Visible School, Inc.
Volunteer Training Center, Inc.
West Kentucky Community & Technical College
Wyoming Technical Institute (WyoTech) - PA
Wyoming Technical Institute (WyoTech)

Institutions with Regular Authorization (232)

Institution Names

Academy of Allied Health Careers
Advantage Training Center
Alliance Tractor Trailer Training Center N.C.

Alpha School of Massage, Inc.
Ambiance Modeling & Talent
American Academy of Nutrition
American Baptist College - Nashville
American Home Inspectors Training Institute
Argosy University
Art Instruction Schools - Palmer Writers School
At-Home Professions
Bailey Computing Technologies, Inc.
Barbizon Modeling of Memphis, Inc.
Belhaven College
Blue Ridge School of Massage, The
Bodyworks School of Massage, Inc.
C.O.R.E. Massage Institute
C1 Professional Training Center
Cambridge College
Central Michigan University - Memphis
Christ Center School of Counseling & Addiction Studies
Clear Creek Baptist Bible College - Kingston
Clinton Technical Institute Motorcycle & Marine Mechanics Institute
Commercial Carriers Services (CCS)
Commercial Driver Institute, Inc.
Concord School of Grooming Knoxville
ConCorde Career College
Covenant College Quest Program - Chattanooga
Covenant College Quest Program - Cleveland
Covenant Theological Seminary
Covenant Theological Seminary - Christ Community Church
Covenant Theological Seminary - Christ Presbyterian Church
Covenant Theological Seminary - East Ridge Presbyterian
Covenant Theological Seminary - Good Shepherd Presbyterian
Crown College of the Bible
Culinary, The Culinary Institute of Virginia College
 DeVry University - Alpharetta GA
 DeVry University - Decatur GA
 DeVry University - IL - (On-Line)
Doalnara Institute
 Draughons Jr. College - Clarksville
 Draughons Jr. College - Nashville
 East Tennessee School of Massage Therapy
 Electronic Computer Programming College
 Embry-Riddle Aeronautical University
 Emmanuel Bible College
 Federal Correctional Institution
 Franklin Academy
 H & R Block, Inc
 H & R Block - Alcoa
 H & R Block - Alcoa
 H & R Block - Alcoa
 H & R Block - Alcoa

H & R Block - Memphis West
H & R Block - Murfreesboro
H & R Block - Nashville North
H & R Block - Nashville South
H & R Block - Newport
H & R Block - Oliver Springs
H & R Block - Oneida
H & R Block - Pulaski
H & R Block - Rogersville
H & R Block - Sevierville
H & R Block - Spring Hill
H & R Block - Sweetwater
H & R Block - Tazewell
H & R Block - Tri-Cities
H & R Block - Tri-Cities
H & R Block - Tri-Cities
Harding University Graduate School
Health Careers Training Center
Healthflex School of Reflexology
High Tech Institute - Nashville
High Tech Institute - Phoenix
Holston Institute of Healing Arts
Hook Up Drivers
Institute of Therapeutic Massage & Movement
ITT Technical Institute - Knoxville
ITT Technical Institute - Memphis
ITT Technical Institute - Nashville
John Casablancas Modeling & Career Center - Atlanta GA
John Casablancas Modeling & Career Center - Memphis
John Casablancas Modeling & Career Center - Nashville
Knoxville College

Loyola University - Knoxville
Loyola University - Nashville
Memphis Culinary Academy, Inc.
Memphis Heart Alliance Center for Education in Cardiac Sonography
Memphis Professional Bartending School
Mid-South Christian College
Montessori Educators International
Moody Aviation
Nashville Auction School, LLC
Nashville College of Medical Careers
National College of Business and Technology - Nashville
National College of Business and Technology - VA
Natural Health Institute
Natural Touch Institute, LLC
New Horizons Computer Learning Center - Kingsport
New Horizons Computer Learning Center - Knoxville
New Horizons Computer Learning Center - Memphis
New Horizons Computer Learning Center - Nashville
North Central Institute
Nossi College of Art
Nurse Assistant Training Specialist, Inc. (NATS)
Omni Adult Training Center
O'More College of Design
Oxford Graduate School
Paducah Technical Institute
Park University
Pontiac Business Institute - Hardeman
Pontiac Business Institute - Metro
Pontiac Business Institute - South Central
Professional Bartending School
Professional Bartending School of East TN
Professional Truck Driving School
Psychological Studies Institute (PSI)
R.E. West, Inc.
Remington College - Memphis Campus
Renaissance Center, The
SAE Institute of Technology
Seminary Extension
Shelton-White School of Floral Design
South College
Southeast Lineman Training Center
Southeastern Career College - 21st Ave
Southern Illinois University - Millington
Southern Massage Institute
Spartan School of Aeronautics
Sullivan University
Supplemental Services Incorporated of TN - Memphis
Swift Professional Driving Academy
TechSkills - Memphis
TechSkills - Nashville

Temple Baptist Seminary
Temple School of the Bible
Tennessee Bible College, Inc.
Tennessee Career College, LLC
Tennessee School of Massage
Tennessee School of Therapeutic Massage, Inc.
Tennessee School of Travel
Travel School, Inc.
Truck Driver Institute, Inc.
United Truck Driving School
Universal Technical Institute
University of Arkansas - Millington
University of Phoenix - AZ- (Online)
University of Phoenix - Nashville
University of St. Francis - Chattanooga
University of St. Francis - Joliet, IL
University of St. Francis - Knoxville
University of St. Francis - Memphis
University of St. Francis - Nashville
University of St. Francis - Oak Ridge
Vincennes University
Vincennes University - Lawrenceburg
Vincennes University - Nashville
Vincennes University - Smyrna
Webster University
West Tennessee Business College
Williamson Christian College - Murfreesboro Road
Williamson Christian College - Seaboard Lane
Work Place, The

Pending Change of Ownership (2)

Institution Names

C.N.T. School
Cumberland Institute for Wellness

Non-renewal of Authorization effective 6/30/2004 (1)

Institution Names

Dallas Theological Seminary

Closed – Non-renewal of Authorization (6)

Institution Names

Athenian Academy of Travel
Comp USA - Brentwood
Comp USA - Columbia
Comp USA - Knoxville
Comp USA – Memphis
Institute of Integrated Healing Arts

Approval of New Programs under the Postsecondary Authorization Act

A. American Graduate School of Management

Nashville TN

American Graduate School of Management is seeking authorization for one new program, a Master of Professional Management. This school is a recruitment only institution and all classes are available online.

Program: Professional Management
Credential Awarded: Master of Professional Management
Length of Program: 40 credit hours (70 weeks)

The school does not participate in Title IV funding.

B. Career Training Institute

Memphis TN

Career Training Institute – Memphis is seeking authorization for one new program, an Introductory Computer Program. The program will be taught by faculty from their authorized site in Memphis, Tennessee.

Program: Introductory Computer
Credential Awarded: Certificate of Completion
Length of Program: 320 contact hours (16 weeks)

The school does not participate in Title IV funding.

C. Draughons Jr. College

Clarksville TN

Draughons Junior College - Clarksville is seeking authorization for two new programs, an Associate of Applied Science in Business Administration Technology and a Diploma in Business Administration Technology. Additionally, they are requesting to offer the Desktop Operating System Course (On-line). The programs will be taught by faculty from their authorized site in Clarksville, Tennessee.

Program: Business Administration Technology
Credential Awarded: Associate of Applied Science
Length of Program: 63 semester credit hours (24 months)

Program: Business Administration Technology
Credential Awarded: Diploma
Length of Program: 36 semester credit hours (12 months)

Program: Desktop Operating System Course (On-Line)
Length of Program: 3 semester credit hours (15 weeks)

The school participates in Title IV funding.

D. Draughons Jr. College

Murfreesboro TN

Draughons Junior College - Murfreesboro is seeking authorization for two new programs, an Associate of Applied Science in Business Administration Technology and a Diploma in Business Administration Technology. Additionally, they are requesting to offer the Desktop Operating System Course (On-line). The programs will be taught by faculty from their authorized site in Murfreesboro, Tennessee.

Program: Business Administration Technology
Credential Awarded: Associate of Applied Science
Length of Program: 63 semester credit hours (24 months)

Program: Business Administration Technology
Credential Awarded: Diploma
Length of Program: 36 semester credit hours (12 months)

Program: Desktop Operating System Course (On-Line)
Length of Program: 3 semester credit hours (15 weeks)

The school participates in Title IV funding.

E. Draughons Jr. College

Nashville TN

Draughons Junior College - Nashville is seeking authorization for two new programs, an Associate of Applied Science in Business Administration Technology and a Diploma in Business Administration Technology. Additionally, they are requesting to offer the Desktop Operating System Course on-line. The programs will be taught by faculty from their authorized site in Nashville, Tennessee.

Program: Business Administration Technology
Credential Awarded: Associate of Applied Science
Length of Program: 63 semester credit hours (24 months)

Program: Business Administration Technology
Credential Awarded: Diploma
Length of Program: 36 semester credit hours (12 months)

Program: Desktop Operating System Course (On-Line)
Length of Program: 3 semester credit hours (15 weeks)

The school participates in Title IV funding.

F. Federal Correctional Institution

Memphis TN

Federal Correction Institution is seeking authorization for one new program, a Pre-Apprenticeship Industrial Training Certificate of Completion Program. The program will be taught by faculty from their authorized site in Memphis, Tennessee.

Program: Pre-Apprenticeship Industrial Training
Credential Awarded: Certificate of Completion
Length of Program: 320 contact hours (16 weeks)

The school does not participate in Title IV funding.

G. High Tech Institute

Memphis TN

High-Tech Institute – Memphis is seeking authorization for two new programs, an Associate of Applied Science in Medical Billing & Coding and a Diploma in Medical Billing & Coding. The programs will be taught at their authorized site in Memphis, Tennessee.

Program: Medical Billing & Coding
Credential Awarded: Associate of Applied Science
Length of Program: 69.5 semester credit hours (18-months)

Program: Medical Billing & Coding
Credential Awarded: Diploma
Length of Program: 38.5 semester credit hours (11-months)

The school participates in Title IV funding.

H. High Tech Institute

Nashville TN

High-Tech Institute – Nashville is seeking authorization for two new programs, an Associate of Applied Science in Medical Billing & Coding and a Diploma in Medical Billing & Coding. The programs will be taught at their authorized site in Nashville, Tennessee.

Program: Medical Billing & Coding
Credential Awarded: Associate of Applied Science
Length of Program: 69.5 semester credit hours (18-months)

Program: Medical Billing & Coding
Credential Awarded: Diploma

Length of Program: 38.5 semester credit hours (11-months)

The school participates in Title IV funding.

I. ITT Technical Institute

Knoxville TN

On-Site

ITT Technical Institute - Knoxville is seeking authorization for three new programs: a Bachelor of Applied Science Degree in Business Accounting Technology, a Bachelor of Applied Science Degree in Business Administration and a Bachelor of Applied Science Degree in Criminal Justice. The programs will be taught at their authorized site in Knoxville, TN.

Program: Business Accounting Technology
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Business Administration
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Criminal Justice
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

The school participates in Title IV funding.

ITT Technical Institute

Knoxville TN

On-Line

ITT Technical Institute - Knoxville is seeking authorization for three new on-line programs: a Bachelor of Applied Science Degree in Business Accounting Technology, a Bachelor of Applied Science Degree in Business Administration and a Bachelor of Applied Science Degree in Criminal Justice. The programs will be taught at their authorized site in Knoxville, TN.

Program: Business Accounting Technology
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Business Administration
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Criminal Justice
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

The school participates in Title IV funding.

J. ITT Technical Institute

Memphis TN

On-Site

ITT Technical Institute -Memphis is seeking authorization for three new programs: a Bachelor of Applied Science Degree in Business Accounting Technology, a Bachelor of Applied Science Degree in Business Administration and a Bachelor of Applied Science Degree in Criminal Justice. The programs will be taught at their authorized site in Memphis, TN.

Program: Business Accounting Technology
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Business Administration
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Criminal Justice
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

The school participates in Title IV funding.

ITT Technical Institute

Memphis TN

On Line

ITT Technical Institute -Memphis is seeking authorization for three new on-line programs: a Bachelor of Applied Science Degree in Business Accounting Technology, a Bachelor of Applied Science Degree in Business Administration and a Bachelor of Applied Science Degree in Criminal Justice. The programs will be taught at their authorized site in Memphis, TN.

Program: Business Accounting Technology
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Business Administration
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Criminal Justice
Credential Awarded: Bachelor of Applied Science Degree

Length of Program: 180 quarter credit hours (45 months)

The school participates in Title IV funding.

K. ITT Technical Institute

Nashville TN

On Site

ITT Technical Institute - Nashville is seeking authorization for three new programs: a Bachelor of Applied Science Degree in Business Accounting Technology, a Bachelor of Applied Science Degree in Business Administration and a Bachelor of Applied Science Degree in Criminal Justice. The programs will be taught at their authorized site in Nashville, TN.

Program: Business Accounting Technology
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Business Administration
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Criminal Justice
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

The school participates in Title IV funding.

ITT Technical Institute

Nashville TN

On-Line

ITT Technical Institute - Nashville is seeking authorization for three new on-line programs: a Bachelor of Applied Science Degree in Business Accounting Technology, a Bachelor of Applied Science Degree in Business Administration and a Bachelor of Applied Science Degree in Criminal Justice. The programs will be taught at their authorized site in Nashville, TN.

Program: Business Accounting Technology
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Business Administration
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (45 months)

Program: Criminal Justice
Credential Awarded: Bachelor of Applied Science Degree

Length of Program: 180 quarter credit hours (45 months)

The school participates in Title IV funding.

L. Memphis School of Allied Health & Commerce Memphis TN

Memphis School of Allied Health and Commerce is seeking authorization for one new Certificate of Completion program in Medical Coding and Billing. The program will be taught by faculty from their authorized site in Memphis, Tennessee.

Program: Medical Coding and Billing
Credential Awarded: Certificate of Completion
Length of Program: 110 contact hours (6 weeks)

The school does not participate in Title IV funding.

M. Miller-Motte Technical College Clarksville TN

Miller-Motte Technical College - Clarksville is seeking authorization for one new program, an Associate of Applied Science in Surgical Technology. The program will be taught by faculty from their authorized site in Clarksville, Tennessee.

Program: Surgical Technology
Credential Awarded: Associate of Applied Science
Length of Program: 96 quarter credit hours (24 months)

The school participates in Title IV funding.

N. Nashville Auction School, LLC Tullahoma TN

Nashville Auction School is seeking authorization for one new program, a Master Auctioneer Certificate of Completion Program. The program will be taught by faculty from their authorized site in Tullahoma, Tennessee.

Program: Master Auctioneer
Credential Awarded: Certificate of Completion
Length of Program: 30 contact hours (3.5 days)

The school does not participate in Title IV funding.

O. New Horizons Computer Learning Center Kingsport TN

New Horizons Computer Learning Center – Kingsport is seeking authorization for one new certificate of completion programs in Microsoft Certified Desktop Support Technician (MCDST). The program will be taught by faculty from their authorized site in Kingsport, Tennessee.

Program: Microsoft Certified Desktop Support Technician
(MCDST)

Credential Awarded: Certificate of Completion
Length of Program: 35 contact hours (1 week)

The school does not participate in Title IV funding.

P. New Horizons Computer Learning Center Knoxville TN

New Horizons Computer Learning Center – Knoxville is seeking authorization for two new certificates of completion programs in A+ Certified Technician and the Internet Club. The revised programs will replace the currently authorized A+ Certified Technician and the Internet Club programs. The programs will be taught by faculty from their authorized site in Knoxville, Tennessee.

Program: A+ Certified Technician
Credential Awarded: Certificate of Completion
Length of Program: 70 contact hours (6 months)

Program: Internet Club
Credential Awarded: Certificate of Completion
Length of Program: 196 contact hours (1 year)

The school does not participate in Title IV funding.

Q. New Horizons Computer Learning Center Memphis TN

The New Horizons Computer Learning Center – Memphis is seeking authorization for one new program, CompTIA Security +. The program will be taught at their authorized site in Memphis, Tennessee.

Program: CompTIA Security +
Credential Awarded: Certificate of Completion
Length of Program: 35 contact hours (1 week)

The school does not participate in Title IV funding.

R. Remington College - Nashville Campus

Nashville TN

Remington College – Nashville is seeking authorization for one new program, a Dental Assisting Diploma Program. The program will be taught by faculty from their authorized site in Nashville, Tennessee.

Program: Dental Assisting
Credential Awarded: Diploma
Length of Program: 48 semester credit hours (8-months)

The school participates in Title IV funding.

S. TechSkills

Memphis TN

TechSkills – Memphis is seeking authorization for three new certificates of completion programs in Medical Reimbursement Specialist, Office Administrator, and Pharmacy Technician. The programs will be taught by faculty from their authorized site in Memphis, Tennessee.

Program: Medical Reimbursement Specialist
Credential Awarded: Certificate of Completion
Length of Program: 400 contact hours (7 months)

Program: Office Administrator (OA)
Credential Awarded: Certificate of Completion
Length of Program: 160 contact hours (3 months)

Program: Pharmacy Technician (PhT)
Credential Awarded: Certificate of Completion
Length of Program: 560 contact hours (12 months)

The school does not participate in Title IV funding.

T. TechSkills

Nashville TN

TechSkills – Nashville is seeking authorization for three new certificates of completion programs in Medical Reimbursement Specialist, Office Administrator, and Pharmacy Technician. The programs will be taught by faculty from their authorized site in Nashville, Tennessee.

Program: Medical Reimbursement Specialist
Credential Awarded: Certificate of Completion
Length of Program: 400 contact hours (7 months)

Program: Office Administrator (OA)
Credential Awarded: Certificate of Completion
Length of Program: 160 contact hours (3 months)

Program: Pharmacy Technician (PhT)

Credential Awarded: Certificate of Completion
Length of Program: 560 contact hours (12 months)

The school does not participate in Title IV funding.

U. Universal Technical Institute

Houston TX

Universal Technical Institute of Texas is seeking authorization for one new program, a Ford Collision Repair Technology Diploma. The program will be taught by faculty from their authorized site in Houston, Texas.

Program: Ford Collision Repair Technology
Credential Awarded: Diploma
Length of Program: 180 contact hours (6 weeks)

The school participates in Title IV funding.

V. University of Phoenix - AZ- (Online)

Phoenix AZ

University of Phoenix – On-line is seeking authorization for nine new programs, one Master of Arts in Early Childhood Education; one Master of Management; one Master of Management in Human Resource Management; three Bachelor of Science degrees in Business Information Systems, Information Systems/Software Engineer, and Management; and three Graduate Certificates in Accounting, Human Resource Management, and Marketing. The school is a recruitment only institution and all classes are available online.

Program: Early Childhood Education
Credential Awarded: Master of Arts
Length of Program: 37 semester credit hours (19 months)

Program: Management
Credential Awarded: Master of Management
Length of Program: 39 semester credit hours (20 months)

Program: Human Resource Management
Credential Awarded: Master of Management
Length of Program: 39 semester credit hours (20 months)

Program: Business Information Systems
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (4 years)

Program: Info. Technology/Software Engineering
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (4 years)

Program: Management
Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (4 years)
Program: Graduate Accounting
Credential Awarded: Certificate
Length of Program: 19 semester credit hours (19 months)
Program: Human Resource Management
Credential Awarded: Certificate
Length of Program: 16 semester credit hours (8 months)
Program: Human Resource Management
Credential Awarded: Certificate
Length of Program: 19 semester credit hours (19 months)

The school participates in Title IV funding.

W. University of Phoenix

Franklin TN

University of Phoenix – Franklin is seeking authorization for one new program, a Master of Business Administration in Human Resource Management. The program will be taught by faculty from their authorized site in Franklin, Tennessee.

Program: Human Resource Management
Credential Awarded: Master of Business Administration
Length of Program: 46 semester credit hours (23-months)

The school participates in Title IV funding.

X. University of Phoenix

Memphis TN

University of Phoenix – Memphis is seeking authorization for one new program, a Master of Business Administration in Human Resource Management. The program will be taught by faculty from their authorized site in Memphis, Tennessee.

Program: Human Resource Management
Credential Awarded: Master of Business Administration
Length of Program: 46 semester credit hours (23-months)

The school participates in Title IV funding.

Y. University of Phoenix

Nashville TN

University of Phoenix –Nashville is seeking authorization for one new program, a Master of Business Administration in Human Resource Management. The program will be taught by faculty from their authorized site in Nashville, Tennessee.

Program: Human Resource Management

Credential Awarded: Master of Business Administration
Length of Program: 46 semester credit hours (23-months)

The school participates in Title IV funding.

Z. Urban League of Greater Chattanooga

Chattanooga TN

Urban League of Greater Chattanooga is seeking authorization for one new program, a Certificate of Completion in Hotel/Motel Training Program. The program will be taught by faculty from their authorized site in Chattanooga, Tennessee.

Program: Hotel/Motel Training Program
Credential Awarded: Certificate of Completion
Length of Program: 400 contact hours (3 months)

The school does not participate in Title IV funding.

AA. Vatterott College

Memphis TN

Vatterott College is seeking authorization for one new program, a Diploma in Medical Assistant. The program will be taught by faculty from their authorized site in Memphis, Tennessee.

Program: Medical Assistant
Credential Awarded: Diploma
Length of Program: 72 quarter credit hours (15 months)

The school participates in Title IV funding.

BB. Visible School, Inc.

Lakeland TN

Visible School, Incorporated is seeking authorization for five new bachelors of ministry programs in: Media Production Ministry, Ministry Praxis, Modern Music Ministry, Music Business Ministry, and Worship Arts Ministry. The programs will be taught by faculty from their authorized site in Lakeland, Tennessee.

Program: Media Production Ministry
Credential Awarded: Bachelor of Ministry
Length of Program: 121 semester credit hours (24 to 36 months)

Program: Ministry Praxis
Credential Awarded: Bachelor of Ministry
Length of Program: 121 semester credit hours (24 to 36 months)

Program: Modern Music Ministry
Credential Awarded: Bachelor of Ministry
Length of Program: 121 semester credit hours (24 to 36 months)

Program: Music Business Ministry
Credential Awarded: Bachelor of Ministry
Length of Program: 121 semester credit hours (24 to 36 months)

Program: Worship Arts Ministry
Credential Awarded: Bachelor of Ministry
Length of Program: 121 semester credit hours (24 to 36 months)

The school participates in Title IV funding.

CC. Wyoming Technical Institute (WyoTech)

Blairsville PA

Wyoming Technical Institute – Blairsville, PA is seeking authorization for six new diploma programs: Automotive Technology with Chassis Fabrication and Management; Automotive Technology with Specialty Auto Fabrication; Automotive Technology with Street Rod and Management; Collision/Refinishing Technology with Chassis Fabrication and Management; Collision/Refinishing Technology with Specialty Auto Fabrication; and Collision/Refinishing Technology with Street Rod and Management. The programs will be taught by faculty from their authorized site in Blairsville, Pennsylvania.

Program: Automotive Technology with Chassis Fabrication and Management
Credential Awarded: Diploma
Length of Program: 96 semester credit hours (11 months)

Program: Automotive Technology with Specialty Fabrication
Credential Awarded: Diploma
Length of Program: 91 semester credit hours (11 months)

Program: Automotive Technology with Street Rod and Management
Credential Awarded: Diploma
Length of Program: 93 semester credit hours (11 months)

Program: Collision/Refinishing Technology with Chassis Fabrication and Management
Credential Awarded: Diploma
Length of Program: 92 semester credit hours (11 months)

Program: Collision/Refinishing Technology with Chassis Fabrication and Management
Credential Awarded: Diploma
Length of Program: 87 semester credit hours (11 months)

Program: Collision/Refinishing Technology with Street Rod and Management
Credential Awarded: Diploma

Length of Program: 89 semester credit hours (11 months)
The school participates in Title IV funding.

ATTACHMENT B

2004-2005 MINORITY TEACHER EDUCATION PILOT PROJECT GRANTS

AUSTIN PEAY STATE UNIVERSITY

Dr. Heraldo Richards

Project MORE: Minorities to be Outstanding, Responsible Educators

Austin Peay State University will work with the Clarksville-Montgomery County School District collectively to increase the number of African-American teachers in Tennessee to identify individuals in the area to enroll in this program. Project MORE will provide a coordinated support system, rigorous teacher education program, placement of practitioners in the school system and provide tutorial support and practice for the Pre-Professional Skills Test (PPST) and the Praxis II.

Funds Recommended \$16,900.00

EAST TENNESSEE STATE UNIVERSITY

Dr. E. Jane Melendez

Project MOST: Minority Opportunities for Success in Teaching

The objective of Project MOST is to identify a pool of potential candidates, who are non-traditional minority students, moving them toward attainment of teaching positions in East Tennessee. Some of the non-traditional minority students will be recruited into the teacher education masters degree program, which will lead to initial licensure. Preference will be given to Tennessee residents. A large number of organizations and individuals will be asked to assist in recruiting potential participants. This program will provide extensive support in academic advising and mentoring, social activities, assistance in preparation for Praxis exams, quality field experiences and student teaching assignments in the partnering school districts.

Funds Recommended \$16,500.00

FREED-HARDEMAN UNIVERSITY

Dr. Ronald P. Butterfield

Minority Teacher Recruitment and Training Initiative

The program will provide the opportunity for highly talented prospective minority teachers to enter the teaching profession and financial and mentoring resources to enable the “brightest and best” minority candidates to teach in Tennessee public school classrooms. Freed-Hardeman University constantly seeks opportunities to encourage highly promising potential teachers to spend their professional careers in Tennessee. The collaborative involvement of the West Tennessee Public School Districts lends a strength that can make this initiative work.

Funds Recommended \$27,400.00

MIDDLE TENNESSEE STATE UNIVERSITY

Dr. Gloria Bonner

MT-COLORS Program

MTSU, in collaboration with LEA's, will target and recruit African-American males to the teaching profession. The collaborative project will support eight African-American male students during their coursework for earning a degree and professional licensure to teach. The MT-COLORS program will provide mentors within the university and K-12 environment to help students develop the knowledge base and leadership skills necessary to be successful in the classroom. The program will also provide valuable learning experiences, scholarships, and academic support to ensure successful completion and transition into the education profession.

Funds Recommended \$14,600.000

MILLIGAN COLLEGE

Dr. Billye Joyce Fine

Minority Teacher Education Project

Milligan College will utilize a Minority Council to recruit and select participants for this project. The goal of the program is to recruit non-traditional minority students for a two-year certification process. During the Fall and Spring semesters, professional course work will accompany a year long internship in a partner school. In the concluding summer of professional studies, emphasis is on the completion of action research projects and licensure requirements. In addition, the program offers academic advisement, mentoring, and tutoring for national exams.

Funds Recommended \$24,500.00

TENNESSEE STATE UNIVERSITY

Dr. Leslie J. Drummond
Dr. Sumita Chakraborti-Ghosh

Preparation of Minority Personnel

This program responds to the shortage of qualified minority teachers. TSU, in collaboration with Sumner County School System, will recruit and support traditional minority undergraduates and students from non-traditional groups (e.g., substitute teachers, teachers aids, community college students, and military personnel) interested in completing the teacher education licensure program. Maintaining effective communication between students and mentors/teachers is a core objective of this program. Students also will be required to attend professional development workshops, utilize the Learning Plus program in the computer lab, and prepare a teaching portfolio.

Funds Recommended \$23,500.00

UNIVERSITY OF MEMPHIS

Dr. Karen Weddle-West
Ms. Bonnie Cummings

Project Licensure: Preparing Practicing Non-Licensed Minority Teachers for Licensure and Permanent School Placement

The major goal of this program is to increase the number of African-American teachers in Memphis in collaboration with the Memphis City Schools. A significant component of the program is to better enable the students to pass the required national exams for licensure, which includes participation in intensive clinical experiences prior to teaching. Opportunities are provided for the students to become oriented to the program and to participate in cooperative learning. Project Licensure will give students the skills to positively address the academic needs of children in poverty, demonstrate effective use of strategies for a multicultural population, and demonstrate an understanding of the special needs of urban schools and communities they serve.

Funds Recommended \$25,700.00

UNIVERSITY OF TENNESSEE AT KNOXVILLE

Dr. Thomas W. George

African-American Teacher Intern Project

The goal of this program is to fund African-American students who have completed all prerequisites of college and are entering their fifth year in a teaching internship. The layout of the internship has been developed in accordance with state guidelines and by ongoing collaboration of many school-based professionals, system officials and college representatives. During their internships, the students receive graduate credit for the combination of coursework integrated with teaching and conducting research projects relevant to their teaching.

Funds Recommended \$28,500.00

UNIVERSITY OF TENNESSEE AT MARTIN

Dr. Claudia Phillips Joplin

SUPPORT #1, MENTOR #1, GRADUATE #1 (S.M.G#1)

S.M.G.#1's goal is to increase the quality, quantity and diversity within a shrinking pool of minority teachers through a two-year mentoring program. This program also increases the students' potential to produce high student achievement in low-performing schools. The program provides at risk minority students access to professionally trained minority faculty, staff and counseling mentors to expand their professional knowledge and skills through the goals of support, mentorship and graduation.

Funds Recommended \$22,400.00

Premise

As a result of systemic budgetary instability, the Tennessee Higher Education Commission issued the *Plan of Action*, a revision to its 2000-05 Master Plan, aimed at promoting a realistic response to the educational and fiscal challenges facing Tennessee. Given the unstable funding environment for higher education and the unlikelihood of additional investments in the foreseeable future, the Commission questioned whether higher education could continue to operate under the modus operandi of “business as usual.” The policy initiatives outlined in the *Plan of Action* were designed to encourage Tennessee colleges and universities to strategically position themselves to maintain the highest level of academic integrity and quality. One of the central components of this strategic repositioning was the adoption of an enrollment management plan that would balance the need for increased access to higher education while also ensuring greater efficiencies given the funding environment for public post-secondary education.

In the original version of the *Plan of Action* the Commission called for the implementation of an enrollment management plan that would serve to balance the tension between access and quality. Given the probability of continued limitations in state support, coupled with projected enrollment growth that would further strain institutions, the Commission implemented a state-wide enrollment management policy that created enrollment ranges for first-time freshmen in the university sector. Rather than limit overall enrollment, this policy provides opportunities for the state to responsibly manage enrollment. For example, this policy is designed to encourage institutions to increase student persistence and creatively utilize distance education technology. The Commission’s enrollment management plan also calls for a greater emphasis on increasing successful transfer and articulation between community colleges and universities and encourages the broader utilization of the available capacity of the community colleges.

Policy Revision

As a result of the implementation of the Tennessee Education Lottery Scholarship program, the staff recommends a revision to the enrollment management policy outlined in the *Plan of Action*. While the staff remains committed to the original goals and intent of this policy, accommodations should be made to support the legislative intent of the scholarship program, improving access to post-secondary education and retaining more of Tennessee’s best and brightest students. Preliminary research indicates that a significant number of high school graduates will qualify for the awards; therefore, the scholarship program will inevitably lead to increased pressure for access to post-secondary education. In recognition of the tension between this reality and the enrollment components of the *Plan of Action*, the staff recommends that the original enrollment ranges be adjusted to provide latitude for institutions to accommodate lottery-related enrollment growth. Given the fluid nature of lottery driven enrollment, both the state and institutions require an increased degree of flexibility to ensure that the statutory intent of the program is achieved.

The proposed revision is based upon the upper bound of the three year enrollment range contained within the *Plan of Action*. The staff recommends that these ranges provide a maximum ceiling for institutional enrollments for the 2004-05 and 2005-06 academic years. If the number of **first-time freshmen** exceeds the ceilings listed below, the additional students and their corresponding FTEs will not be included in the Commission's funding formula calculations. However, institutions will be able to retain any tuition and fee revenue that is generated from such enrollments.

Enrollment Ranges for Fall 2004 and Fall 2005

Institution	First-time Frosh (FTE) F02	First-time Frosh (FTE) F03	Ceiling for F03	Revised Ceiling for F04 and F05	Actual F03 - revised ceiling for F04 and F05
APSU	1,002.27	990.00	1,052	1,179	188.67
ETSU	1,461.93	1,524.80	1,535	1,719	194.43
MTSU	2,985.60	2,883.80	3,135	3,511	627.27
TSU	1,324.47	1,209.33	1,391	1,558	348.25
TTU	1,184.87	1,117.33	1,244	1,393	276.08
UM	1,687.07	1,805.47	1,771	1,984	178.52
UTC	1,174.33	1,373.07	1,233	1,381	7.94
UTK	3,429.27	3,357.33	3,601	4,033	675.49
UTM	1,152.00	1,018.20	1,210	1,355	336.55
Total	15,401.81	15,279.33	16,172	18,113	2833.20

This policy adjustment will provide flexibility for institutions to accommodate projected increases in enrollment that may occur as a result of the implementation of the HOPE lottery scholarship program. As a result of this policy adjustment, institutions will be able to accommodate an additional 892 FTE over the current enrollment ceiling, or an additional 2,833 FTE over state-wide fall 2003 enrollment levels.

At the conclusion of the 2005-06 academic year, the Commission staff will revisit these ranges and other enrollment management issues. In the interim, the Commission staff will work cooperatively with the governing boards to conduct a detailed review of admissions policies to ensure that they adequately reflect institutional mission, fiscal reality, and the goals of the 2005-10 statewide Master Plan for higher education in Tennessee.

MINUTES
TENNESSEE HIGHER EDUCATION COMMISSION
Special Called Meeting
June 7, 2004, 9:00 p.m. CDT

Commission Members physically present:

Mr. Riley Darnell	Mr. Jim Powell
Ms. Debbie Koch	Mr. Dale Sims

Commission Members participating electronically:

General Wendell Gilbert	Ms. Katie Winchester
Mr. Ransom Jones	Dr. Brad Windley
Mr. Kevin Teets	Ms. Eleanor Yoakum

This special called meeting was initiated pursuant to responsibilities of the Commission outlined in Tennessee Code Annotated §49-7-202(c)(3)(C), to make a recommendation on in-state maintenance fees and out-of-state tuition for the 2004-2005 fiscal year. A quorum of members physically present at the meeting could not be achieved; however, additional members participating electronically made a quorum.

It was necessary to have the meeting at this time in order to fulfill statutory obligations. Because a recommendation on tuition and fees has traditionally been determined based on final appropriations for higher education, but must be made prior to the summer meetings of the two governing boards, there is a limited opportunity for setting a meeting for this purpose.

The date of this meeting was determined based on the belief that it offered the best chance of having a quorum present either physically at the meeting site or a combination present and others participating electronically prior to the meetings of the Tennessee Board of Regents and University of Tennessee Board of Trustees at which changes in fees would be approved.

The meeting was called to order by Chairman Jim Powell and he welcomed all to the meeting.

FY 2004-2005 Maintenance Fees and Out-of-State Tuition

Mr. Powell recognized Mr. Jim Vaden, Associate Executive Director for Fiscal Affairs, to present this agenda item. Mr. Vaden announced that the sole purpose of this meeting was to take action on the Commission staff's recommendation to increase in-state maintenance fees and out-of-

state tuition. He stated that the Commission staff was recommending a 7 percent across-the-board increase in the in-state maintenance fees and out-of-state tuition at the universities, to include the professional schools, and community colleges. He further stated that the staff was recommending a minimum increase of 7 percent for the technology centers. A copy of the recommendation is included as Attachment A.

For the purposes of discussion, Mr. Powell asked for a motion on the recommendation. Ms. Debby Koch made the motion and it was seconded by Mr. Dale Sims.

Mr. Vaden provided an overview of the basis for the recommendation. He stated that the restoration of the \$9.2 million reduction to the 2004-2005 higher education appropriation enabled staff to consider a 7 percent increase, instead of an increase closer to 9 percent that had been considered early in the process. An increase of 7 percent is necessary to cover escalation in fixed costs and to fund 2 percent of the 3 percent salary increase.

In addressing the need for a minimum of 7 percent for the technology centers, Mr. Vaden stated that those institutions are more reliant on state appropriations and therefore are more adversely impacted by reduced or stagnant appropriations.

Mr. Vaden said that in future years the Commission staff was considering making its tuition and fee recommendation as part of its appropriation request for higher education in a manner more reflective of the linkage that exists between the two funding sources, as well as the effect each has on student financial aid. He also stated that the staff would be reviewing the prospects of providing a greater percentage of new state appropriations to the community colleges and technology centers.

In response to questions, Mr. Vaden indicated that when state appropriations and revenue are combined, the 2004-2005 funding formula recommendation will be funded at 94 percent with a 7 percent increase as compared to 96 percent for the 2003-2004 academic year.

Dr. Charles Manning, Chancellor, Tennessee Board of Regents expressed his appreciation of the recommendation and stated that the TBR would follow through with fee increases consistent with this recommendation.

Mr. Dale Sims noted that even with the increases provided by the recommendation, there will be no significant change in the relative position of the state institutions with their respective peers. He also noted that the General Assembly will appreciate the action in view of its efforts to restore higher education budget reductions.

There being no further discussion, Mr. Powell called for a vote on the motion that was duly adopted by the following roll call vote:

	Aye	No
Mr. Riley Darnell	<u>X</u>	<u> </u>
General Wendell Gilbert	<u>X</u>	<u> </u>
Mr. Ransom Jones	<u>X</u>	<u> </u>
Ms. Debby Koch	<u>X</u>	<u> </u>
Mr. Jim Powell	<u>X</u>	<u> </u>
Mr. Dale Sims	<u>X</u>	<u> </u>
Ms. Katie Winchester	<u>X</u>	<u> </u>
Dr. Brad Windley	<u>X</u>	<u> </u>
Ms. Eleanor Yoakum	<u>X</u>	<u> </u>

In concluding the meeting, Dr. Richard Rhoda, Executive Director, thanked the Commission for its deliberation and action. He noted that the Tennessee Lottery Scholarship program would begin in fall 2004, which will provide significant assistance to many Tennessee students and their families.

There being no further business, Mr. Powell declared the meeting adjourned.

Approved July 15, 2004:

James J. Powell, Sr.
Chairman

Debby Koch
Secretary